



Delivering Quality Services to  
Coxhoe and Quarrington Hill

## Coxhoe Parish Council

**Meeting:** Extraordinary Meeting  
**Date:** Monday 23 March 2020  
**Time:** 6.00pm  
**Venue:** Coxhoe Village Hall

Councillors present: K Simpson (Chair); D Brown; A Hedley; W Lavelle.  
Also present: C Llewelyn, Parish Clerk.

Cllr Simpson was nominated and approved as Chair for the meeting.

715 It was **RESOLVED** that under the Admissions to Meetings Act 1960 the meeting would be held  
in private due to other special reasons stated in the resolution, which were to safeguard  
employees and Councillors with respect to social distancing.

716 **To note apologies**

Apologies for absence were received from Cllrs K Pounder, K Lowes, C Thirlaway, N Brown, I  
Armstrong, S Dunn. **RESOLVED** the apologies were noted.

717 **Declarations of interest on items on the agenda**

No interests were declared.

718 **Functions delegated to the Clerk**

It was **RESOLVED** to delegate to the Clerk, in consultation with the Chair or Vice Chair where she  
deems appropriate, from now until the Council decides otherwise, to do anything expedient and  
necessary to ensure the continuous business of the Council and to deal with mandatory  
undertakings in order to prevent the authority from incurring liability during the period that the  
delegation is applicable.

719 **Parish Council response to Coronavirus**

A report had been sent with the agenda and a further report was presented to the meeting. The  
following were **RESOLVED**:

- (A) the reports are noted.
- (B) the Parish Council approves the response to offer help, support and signposting to  
residents, encourage community involvement and take a coordinating role to match volunteers  
to those in need, working with Quarrington Hill Community Centre and Coxhoe Village Hall, in  
agreement with the methods detailed in the report.
- (C) the Clerk is authorised to spend up to £500 on any associated costs.
- (D) the actions in the report in relation to staff and services are approved.
- (E) working groups may be arranged virtually to discuss certain matters.
- (F) the Clerk is approved to seek changes if possible to the successful funding application for  
Holiday Breakfasts to assist with the community response.  
Cllr Lavelle declared an interest in Active Life in Coxhoe.
- (G) the annual grants for community organisations to be administered as usual.
- (H) the Clerk to exercise judgement in planning for the fireworks display and to review  
cancellation policies.
- (I) Councillors agree to receive papers by email.

720 **Date and time of next ordinary meeting**

It was noted that the next meeting will be held on Wednesday 1 April 2020 at 6.30pm at  
**Coxhoe Village Hall**. The meeting closed at 6.20pm.

**CERTIFIED AS A TRUE RECORD**

**CHAIR** .....

**DATE** .....