



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
Tel: 0191 3773658 or 07988283287
Email: clerk@coxhoeparishcouncil.gov.uk

3 September 2020

The Press and Public are very welcome to attend this meeting.

Please note: due to the current Government measures for Covid-19, the Parish Council will meet virtually via Zoom. If any members of the press or public wish to attend to make a statement or raise a question, the meeting can be accessed by downloading Zoom and using this link: <https://us02web.zoom.us/j/89288755561?pwd=VHF4dmgwRkpSVVpVUVNWWXg0UjlvUT09>. The Meeting ID is 892 8875 5561 and the Passcode is 347104.

To All Members of the Parish Council

You are hereby summonsed to attend the Monthly Meeting of Coxhoe Parish Council via Zoom on Wednesday 9 September 2020 at 6.30pm for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 Zoom meeting information and [Parish Council Public Participation Policy](#)

2 To note apologies

3 To confirm the minutes of the meeting of the Council held on 4 March, the extraordinary meeting of the Council held on 23 March 2020 and the Annual Meeting held on 10 June 2020 (enclosed; to be countersigned by the Clerk and to be signed by the Chair when possible)

4 Public participation

5 County Councillors' Update

6 Councillors' reports of attendance at meetings/events on behalf of the Parish Council

7 Receipt of Committee minutes (enclosed)

- a) Draft Events, Environment and Finance Committee Minutes 27 July 2020
- b) Approved Events, Environment and Finance Committee Minutes 10 February 2020
- c) Draft Human Resources Committee Minutes 16 July 2020
- d) Draft Human Resources Committee Minutes 27 February 2020
- e) Approved Human Resources Committee Minutes 15 January 2020

8 Financial matters (enclosed)

- a) Finance Report, Bank Reconciliation and Payment Schedule
- b) Budget

9 Co-option and Vacancies in Quarrington Hill Ward (enclosed)

- a) Co-option
- b) Vacancies

10 To review and appoint Members to serve on the Parish Council's Committees or Working Groups (report enclosed)

11 Clerk's Report (enclosed)

- a) Website accessibility (XVII)
- b) Coxhoe & Quarrington Hill Care and Community Support (III)
- c) Matters raised by residents (XVIII)

12 Youth Provision (report enclosed)

13 Planning and Correspondence Report (enclosed; note planning applications from March to date)

- a) DM/20/01138/OUT Land West Of 5 Bridge End, Coxhoe, DH6 4HU
- b) DM/20/01145/FPA Bogma Hall Farm, Coxhoe, DH6 4EN
- c) DM/20/01364/FPA 36 Browning Hill, Coxhoe, DH6 4SA
- d) DM/20/01518/FPA 90 Ashbourne Drive, Coxhoe, DH6 4SP
- e) DM/20/01585/FPA 6 Applegarth, Coxhoe, DH6 4SL
- f) DM/20/01635/PA Land To The Rear Of Bogma Avenue, Coxhoe, DH6 4EW
- g) DM/20/01704/FPA Norbreck, Lynn Park Crescent, Coxhoe, Durham, DH6 4ES
- h) DM/20/01789/FPA 56 Garden Terrace, Coxhoe, DH6 4EH
- i) DM/20/02086/FPA 18 Petterson Dale, Coxhoe, DH6 4HA
- j) DM/20/02126/FPA 6 Leslie Villas, Coxhoe, DH6 4AE
- k) DM/20/02269/FPA 26 Co-Operative Terrace, Coxhoe, DH6 4DQ
- l) Correspondence

14 Parish Council Policies (enclosed)

- a) Disciplinary Policy
- b) Grievance Policy
- c) Annual Leave Policy
- d) Document Retention and Disposal Policy
- e) Data Protection Policy
- f) Lone Working Policy
- g) Provision of Seating Policy
- h) Social Media Policy

15 Neighbourhood Planning (report enclosed)

16 Land, Buildings and Open Spaces (reports enclosed)

a) Old School Site

b) Christmas lights and extension to electricity provision on Coxhoe village green

17 Community Reports (enclosed)

a) Quarrington Hill Community Centre

b) Coxhoe Village Hall

c) Active Life at Coxhoe

d) Coxhoe History Group

The following items are classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point of the agenda all members of the press and public will be asked to leave the meeting.

18 Staffing matters (enclosed)

a) Staff terms and conditions and pay award

b) Covid-19 Risk Assessment

19 Note Complaint Reference CPC05L (enclosed)

20 Allotments' operations and consultation (enclosed)

21 Date and time of next meeting

Wednesday 7 October 2020 at 6.30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.