



## **Coxhoe Parish Council Meeting Minutes: Environment Committee**

Date & Time: Monday 15 October 2018 6.00pm

Venue: Coxhoe Village Hall

Councillors present:

C Thirlaway (Chair) S Dunn, B Hepplewhite, K Pounder, K Simpson, J Smith.

Also present:

C Llewelyn, Parish Clerk.

### **E1 To elect a chair**

Councillor Thirlaway was nominated by Cllr Dunn and was elected as Chair.

### **E2 To receive apologies and to approve reasons for absence**

No apologies were received.

### **E3 Declarations of interest in items on the agenda**

No declarations of interest were received.

### **E4 Environment committee terms of reference**

The Clerk had not been able to circulate a draft due to time pressures. **Resolved** to defer to the next meeting.

### **E5 Review of parish council land ownership and lease arrangements**

Members considered a list of the land owned or leased by the Parish Council. The Clerk advised she will check this with the solicitor to ensure everything is included. Cllr Dunn proposed the Council write to Legal and General to ask them to donate to the Council a small area they own and this was **Resolved**.

### **E6 Update and review of activity in the parish in relation to the environment**

#### **Grit bins**

Cllr Dunn advised this is in progress.

#### **Cricket Ground**

The Clerk advised that as reported to the full Council on 3 October asbestos has been found; one quote for removal has been received and she is seeking further quotes.

#### **St Mary's Churchyard**

Members **Resolved** the Clerk to obtain the title deed to check ownership in the area and clarify to the next meeting.

### **Parking Update**

Councillor Hepplewhite asked about publicity for the public meeting on parking and Councillor Dunn advised that publicity has been done via social media and that he will be putting up posters around the village. Councillor Dunn advised that the landowner behind Cornforth Lane does not wish to sell any land that could potentially be used for parking.

### **Villages' Appearance and Cleanliness**

Members discussed land at Hawthorn Crescent and Belle Vue in Quarrington Hill. Members discussed the former Co-op site and it was **Resolved** that Councillor Thirlaway make further enquiries and report back.

### **Village Greens' Power Supplies**

Cllr Dunn reported that St Joseph's Church has agreed to the siting of the power supply requested by the Parish Council.

### **Wildflower Planting**

The Clerk advised the Grounds Maintenance Contractor will be planting the seeds on the village greens in Coxhoe. Councillor Thirlaway said he is still to undertake a survey of footpaths. Solar powered lampposts were discussed and Councillor Thirlaway said he will circulate details of these.

Members **Resolved** the information on activity in relation to the environment is noted.

### **E7 Grounds maintenance contract**

The Clerk had circulated copies of the last grounds maintenance tender and schedule and requested feedback on these ahead of the tender which is due for renewal by April 2019. Councillor Dunn said paths and plans are missing and he will provide information on public rights of way. Members **Resolved (A)** that they would provide feedback to the Clerk by the end of this month. Members **Resolved (B)** the Clerk to give to the next meeting a timescale for the tender exercise.

### **E8 Date and time of next meeting**

The next meeting is Monday 19 November at 6.00pm in the Parish Room, Coxhoe Village Hall.

The meeting closed at 6.45pm.

Certified as a True Record:

Chair (Sign)

Date