



Coxhoe Parish Council  
Coxhoe Village Hall  
Front Street East  
Coxhoe  
Durham  
DH6 4DB  
Tel: 0191 3773658 or 07988283287  
Email: [clerk@coxhoeparishcouncil.gov.uk](mailto:clerk@coxhoeparishcouncil.gov.uk)

**15 May 2024**

The Press and Public are very welcome to attend this meeting.

To Members of the Parish Council's Events, Environment and Finance Committee: Councillors Simpson, Ashworth, Dunn, Lowes, Thirlaway.

You are hereby summonsed to attend the Meeting of the Events, Environment and Finance Committee on **Monday 20 May 2024 at 6.00pm** in the Parish Room at Coxhoe Village Hall for the purpose of transacting the following business:

S Taylor  
Sophie Taylor  
Clerk to the Council

## **Agenda**

**1 To note the Parish Council Public Participation Policy**

**2 To note apologies**

**3 To receive declarations of interest in items on the agenda** (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

**4 To confirm the minutes of the meeting of this Committee held on Monday 20 November 2023**

**5 Public Participation**

**6 To receive feedback from community organisations in relation to events**

**7 To consider, plan and approve expenditure for Parish Council events and related activity**

- a) To review calendar of events 2024/25
- b) To finalise plans for D-Day

c) To discuss planning for any other future events

**8 Review activity and agree expenditure in the parish in relation to the environment**

- a) Shaun Henderson Sports Ground
- b) Allotment Tenancy Agreements
- c) St Mary's Churchyard
- d) Neighbourhood Plan Update

**9 To confirm financial position/year end progress**

- a) Internal Audit / AGAR
- b) Draft 2024/25 income and expenditure (current position at time of report)
- c) Reserves (earmarked, general and reserves targets)
- d) Staffing costs, plans and recruitment

**8 Date and time of next meeting:** Monday 9 September 2024

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.