



Coxhoe Parish Council  
Coxhoe Village Hall  
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**04 April 2025**

The Press and Public are very welcome to attend this meeting.

**To Members of the Parish Council's Human Resources Committee: Councillors Lowes, Harden, Lavelle and Simpson.**

You are hereby summonsed to attend a Meeting of the above Committee on **Wednesday 16<sup>th</sup> April 5.30pm in the Parish Room at Coxhoe Village Hall** for the purpose of transacting the following business:

S Taylor  
Sophie Taylor  
Clerk to the Council

## **Agenda**

**1 To note the Parish Council Public Participation Policy**

**2 To note apologies**

**3 Declarations of interest in items on the agenda** (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

**4 To confirm the minutes of the meeting of the Human Resources Committee held on the 9<sup>th</sup> October 2025**

**5 Public Participation**

**6 Training Needs**

- a) Review upcoming training and training undertaken
- b) Review training budget

**7 To consider a resolution that the following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960;**

**at this point of the agenda, if agreed, all members of the press and public would be asked to leave the meeting**

## **8 Review Salary Scales**

- a) Review proposed scales/salary budget

## **9 Staffing**

- a) Update on any staffing changes
- b) Review of Youth Team staffing levels
- c) Consideration of relevant staffing policies/procedures
- d) Review staff feedback

**10 Date and time of next meeting:** Wednesday 16 July 2025 6.00pm at Coxhoe Village Hall.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.