

## Coxhoe Parish Council Minutes

Meeting: **Events, Environment and Finance**

Date & Time: 10 December 2025

Venue: Coxhoe Village Hall

Councillors present: S Dunn, W Lavelle, K Lowes, J Ashworth, J Ashford

Also present: S Taylor, Parish Clerk;

### **EEF238 To note apologies**

None to note.

### **EEF239 To receive declarations of interest in items on the agenda**

Councillor Dunn declared an other registerable interest as a Director of the Active Life Centre a committee member of Coxhoe Village Hall and of the AAP Board.

Councillor Lowes declared an other non registerable interest in the Parish Council's Youth Team, and an other registerable interest in Coxhoe Village Hall.

Councillor Lavelle declared an other registerable interest as a director of the Active Life Centre, Coxhoe.

### **EEF240 To confirm the minutes of the meeting of this Committee held on Wednesday 10 December 2025**

It was **Resolved** that the minutes of the Events, Environment and Finance Committee Meeting held on 10 December 2025 be approved, confirmed, and signed as an accurate record.

### **EEF241 To note the Parish Council Public Participation Policy. Parish Council Public Participation Policy**

It was **Resolved** to note the Public Participation Policy.

### **EEF242 Public Participation**

It was **Resolved** to note that one member of the public was present.

### **EEF243 To receive feedback from community organisations in relation to events.**

a) Remembrance Day

It was **Resolved** for the Clerk to look into having a bugle player present at Quarrington Hill Community Centre for this years service.

b) Fireworks

c) Christmas Light Switch on

It was **Resolved** to note the report

### **EEF244 To consider, plan and approve expenditure for Parish Council events and related activity**

It was **Resolved** to note the report. It was further **Resolved** to continue investigations into whether a 2026 fireworks display could go ahead. It was **Resolved** to note that the Clerk was to work

within the events budget to secure potential events once we have the outcome of the fireworks display.

## **EEF245 To review activity and agree expenditure in the parish in relation to the environment (to follow)**

### a) Coxhoe

#### **Grounds Maintenance**

It was **Resolved** to note the report. It was further **Resolved** to look into whether we could get in house maintenance or if we can look at joining with another local Parish.

#### **St Mary's Churchyard**

It was **Resolved** to note the report.

#### **Basic Cottages – Drainage**

It was **Resolved** to note the report.

It was resolved that the press and public be excluded for the following item(s) under Section 100A(4) of the Local Government Act 1972 due to the confidential nature of the business

#### **Land Swap**

It was **Resolved** to note the report.

### b) Quarrington Hill

#### **1. Kingswood**

It was **Resolved** to note the report .

#### **2. Churchyard**

It was **Resolved** to note the report.

It was **Resolved to do a** double page spread in the next edition of the chronicle showing the 2025 annual spends in both Coxhoe and Quarrington Hill.

### c) Neighbourhood Plan

It was **Resolved** to note the report.

## **EEF246 To review and agree recommended 2026/27 Precept (enclosed)**

### a) Review of current budget

It was **Resolved** to note the report

### b) Review of projected 2026/27 Budget

It was **Resolved** to amend 4000 Salaries inc HMRC from £58,000 to £62,000

It was **Resolved** to amend 4050 Payrol Services from £550 to £600

It was **Resolved** to amend 4120 Audit Internal from £300 to £350

It was **Resolved** to amend 4170 HR Advice to £2000.

It was **Resolved** to amend 4175 Legal Service from £3000 to £2000.

It was **Resolved** to amend 4185 CPC Office Hire Charges from £1000 to £2000.

It was **Resolved** to amend 4190 Insurance from £4500 to £4012.

It was **Resolved** to amend 4220 IT Website Phone Broadband from £2500 to £2000.

It was **Resolved** to combine codes 4250 Office Equipment and 4240 Stationary total £1000

It was **Resolved** to amend 4260 photocopier contract to £500.

It was **Resolved** to amend Photocopier usage to £500.

It was **Resolved** to amend 4280 Chronicle to £2000  
It was **Resolved** to amend Hanging baskets 4350 to £6900  
It was **Resolved** to amend 4370 War Memorial lighting to £100.00  
It was **Resolved** to amend 4405 Lamp post testing be projected as £1500 as this is £3000 for testing every 2 years.  
It was **Resolved** to amend 4410 Coxhoe Open Spaces improvements to £8000.00 (this includes £2000 for tree surveys. It was further **Resolved** to create a cost code for trees.  
It was **Resolved** to amend 4440 QH open space improvement to £2500.  
It was **Resolved** to amend 4455 Flag poles and flags to £300.00  
It was **Resolved** to amend 4420 Notice Boards to £50.00  
It was **Resolved** to amend 4421 Defibs to £300.00.  
It was **Resolved** to amend 1275 Sports ground income to £2400.00  
It was **Resolved** to amend 4450 Coxhoe Cricket Ground to 'Shaun Henderson Community Ground'  
It was **Resolved** to amend 4505 Fireworks to £4000 income.  
It was **Resolved** to remove 4500 Events and activities funds.  
It was **Resolved** to amend 4585 Events to £900.00  
It was **Resolved** to amend 1309 Chronicle advertising to £600.00

### **c) Agree 2026/27 reserves spending**

It was resolved to approve an additional £24,000 of reserves fund spending to meet 2026/27 projects.

### **EEF247 Date and Time of next meeting**

It was **Resolved** to confirm the date of the next meeting of this Committee as Monday 9<sup>th</sup> February 2026 at 6.00pm at Coxhoe Village Hall for the Events Environment and Finance Committee.

The meeting closed at 7.40pm

**Certified as a True Record:**

**Chair (Sign)**

**Date**