



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
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03 April 2026

The Press and Public are very welcome to attend this meeting.

To Members of the Parish Council's Human Resources Committee: Councillors Lowes, Harden, Lavelle, Appleby and Johnston.

You are hereby summonsed to attend a Meeting of the above Committee on **Wednesday 8th April 5.30pm in the Parish Room at Coxhoe Village Hall** for the purpose of transacting the following business:

S Taylor
Sophie Taylor
Clerk to the Council

Agenda

1 To note the Parish Council Public Participation Policy

2 To note apologies

3 Declarations of interest in items on the agenda (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

4 To confirm the minutes of the meeting of the Human Resources Committee held on the 9th October 2025

5 Public Participation

6 Training Needs

- a) Review upcoming training and training undertaken

7 Review Salary Scales

- a) Review proposed scales/salary budget

8 Staffing

- a) Update on any staffing changes
- b) Review of Youth Team staffing levels
- c) Review staff feedback
- d) Agree staff annual appraisals
- e) Administration Hours

9 Better Health at Work

- a) Review award criteria

10 Date and time of next meeting: Wednesday 15 July 2026 6.00pm at Coxhoe Village Hall.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.