

**Coxhoe**



**Community Partnership**

Working to make Coxhoe a better place

## **Coxhoe Community Partnership**

**Coxhoe Village Hall**

**Wednesday 25<sup>th</sup> November 2015: 7.00pm**

## **Minutes**

**Present: Ian Forster (Chair), Barbara Hepplewhite, John Hepplewhite, Ron Mayo, Stuart Dunn, Wendy Lavelle, Carol Hogarth, Tony Rowe, Geoff Price, Gavin Scott (DCC)**

- 1 Apologies for absence : Muriel Burton , Cllr Mac Williams, Margaret Forster**
- 2 Minutes of previous meeting on 30<sup>th</sup> September (circulated with agenda) were amended (wrong names and recording of decision to make internal transfer into Village Hall fund to correct deficit) and subsequently agreed as a true record.**

**Agenda Item 4 was brought forward as the first item**

### **Governance**

#### **3 Chairman and Treasurers Reports**

- Constitutional matters – Ian advised that a further request was being made in the Chronicle for more Members. Ron indicated that he had approached a couple of individuals and was hopeful that they may join.
- Ian presented the treasurers financial report which had been circulated before the meeting. No issues were raised and the report was agreed.
- It was indicated that the Ron had renewed the insurance for the Partnership but it was changed from last year. There were concerns that the personal cover was not now sufficient to cover all eventualities in the litter pick. It was agreed that these would be undertaken within the Parish Council's volunteer insurance and that Muriel would be asked to provide the Risk assessment to Geoff When events happened.
- Future Grant aid to sustain Partnership – no issues.

#### **4 Neighbourhood and Parish Plan**

- Ian introduced Gavin Scott to those present and Stuart summarised the current position from the Villages' perspective.
- Gavin outlined the history and current position in respect of the County Plan and the various Neighbourhood Planning issues. The Inspectors decision had been

quashed but there were aspects of his report that the county still needed to take into account. A new County Plan would be available early in the New Year and public consultation would be undertaken again.

- The County Council were there to assist and could be a great assistance in respect of evidence. He felt it was not necessary, for example, to do another housing needs assessment as the County were doing that. He indicated that the Parish did not have to prepare a massive document it could be only 6 or 7 pages. He felt, in understanding the pressures the village was under, a case could be built for a village boundary to prevent unacceptable countryside intrusions rather than stopping all development which a Neighbourhood Plan could not do.
- There was a discussion around establishing issues and it was agreed that the previous Parish Planning Process had provided sufficient skills within the Parish council and community partnership to undertake early consultation and household surveys.
- Ian said that one of the things we had to avoid was over expectation and the Parish would want to work closely with the County to avoid shocks at the end of the process. Ian suggested an approach whereby the first phase of engagements develop issues and potential planning solutions and at that stage discussions are held with Gavin to establish compliance with the County Plan.
- After Gavin left the meeting there was a discussion about the use of consultants. John felt that Coxhoe could do it ourselves. Ian pointed out that the Neighbourhood Plan was a different beast and needed to ensure everything was justified as it was open to an examination in public. It was agreed that there would be a need for consultant assistance but this would need to be selective.
- The issue of an annual Parish Plan 2 Review was raised. Stuart proposed that a review would be done for the AGM when a yearly action plan would be prepared and agreed by the Parish Council. This was agreed as a good way forward
- Untidy Land and Buildings (Coxhoe Action Plan C59). No progress on School House development. Parish council to raise a revised development with owner.
- Keep Coxhoe Clean Campaign Litter Picks (Coxhoe Action Plan C56) – A schedule of dates had been provide in the Chronicle and this was considered to be a great contribution to the Campaign.

## **Priority 1: Working to implement current projects to completion**

### **5 Village Green Heritage and Learning Project Working Group (PP2 Coxhoe Action Plan C58)**

- First attempt had been unsuccessful due to lack of funding. Groundwork had been encouraged to resubmit.
- John and Barbara to provide some more information for resubmission

- 6 Village Signage (PP2 Coxhoe Action Plan C57)**
- Wendy needed to progress
  - Consideration would be given to smaller notice boards in strategic positions which didn't require planning permission

- 7 Coxhoe Park (PP2 Coxhoe Action Plan C57)**
- Parish Council to take up County Plan issues at next Parish Meeting

**Priority 2: To continue to develop and implement a Children and Young Persons Strategy through partnership working**

**(PP2 Policy 5, Coxhoe Action Plan C5/C6/C23-25)**

- 8 Youth Partnership Strategy Progress**
- CYPS Co-ordinator, Amanda Hitchens, now in post and making progress
  - Strategy Web page now live – Young persons contributions needed to website
  - Amanda has been given a focus and is working towards youth council
  - Report in Chronicle this issue
  - Stuart to engage with AAP

**Priority 3: To contribute to, progress and implement a Village Atlas through partnership working (PP2 Coxhoe Action Plan C58)**

- 9 Village Atlas Progress**
- First attempt had been unsuccessful due to lack of funding. Groundwork had been encouraged to resubmit.
  - John and Barbara to provide some more information for resubmission

**Priority 4: Working with the Village Hall to secure a sustainable future (PP2 Policy 4, Coxhoe Action Plan C9-11)**

- 10 Village Hall Update and Partnership matters**
- Manager Claire Anderson now in post
  - Village Hall was benefitting from 2 volunteers doing odd jobs for 20 weeks
  - Heating system working now. Open day now planned to celebrate project completion and grant award. Ian is arranging video production.
  - Changes to Play Group now run by Village all with Margaret employed by Village Hall. Costs have had to be increased and this has not gone down well with users
  - Usage and activities survey now live
  - Ian raised concern on the likely stepping down of Paul and Nicola Dodsworth and impact on sustainability. It was agreed that the Village Hall would invite Yvonne from the former DRCC to advise on getting people engaged as she had helped FliC.

## **Other Issues**

### **11 FliC Update (Coxhoe Action Plan C1-C4)**

- Have worked on detailed 5 year plan
- Seeking external funding from AAP and Sherburn House Hospital
- Xmas Party on 12<sup>th</sup> Dec, Panto 19<sup>th</sup> Dec and NYE Party on 21st

### **12 Coxhoe Chronicle December Edition**

- Stuart indicated that future editions would have an earlier article submission deadline
- Parish has a licence agreement for Publisher if anyone wanted it.

### **13 Development Proposals in and around Village (PP2 Housing Policies)**

- Parkhill – Permission granted
- Station Road – Approved
- Bogma Farm – decision awaited will be approved
- The Limes – Approved
- The Pottery – Approved
- Old School House – Approved

### **14 Any other business:**

- No issues raised

### **15 Date of next meeting**

- 27<sup>th</sup> January 2016

Ian wished everyone Merry Christmas and Happy New Year

**IF/261115**