

Annex 2



Coxhoe and Quarrington Hill

Parish Plan 2012-2017 Draft Plan for Consultation – Coxhoe Action Plan

Ref	Action	By	By who	Priority	Resources	Progress
Sport, Leisure and Culture						
Issue : Secure the transfer of the leisure centre to a not for profit company /charity						
C1	Form a group to develop business case and negotiate transfer with Durham County Council	March 2011	FLiC Coxhoe Community Partnership (CCP) Coxhoe Parish Council (CPC)	High	Availability of Community Skills and volunteers Partnership working	Achieved
C2	Develop business plan to support business case and negotiate transfer with Durham County Council	July 2011	FLiC CCP CPC	High	Availability of CPC revenue resources for a 3 year period (year one approved)	Achieved
C3	Secure handover date of Leisure centre on DCC satisfaction with business case based on improved customer care	November 2011	FLiC	High	DCC satisfaction with business plan and operational issues.	Achieved
C 4	Improved usage of Leisure Centre through new opportunities and improved and new facilities	March 2017	FLiC	High	Availability of external grant funding and volunteers	On Target
Issue : Secure improved facilities, for children, young people and adults in Coxhoe						
C 5	Parish Council to provide financial support to Leisure Centre and work in partnership with Village Hall Association to develop improved facilities	April 2017	CPC	High	Availability of CPC revenue resources (year one approved) and partnership working	On Target
C 6	Explore options for youth engagement through Area Action Partnership (AAP) priorities and implement where possible	April 2015	CPC, CCP, DCC Volunteers	Medium	Human Resource Availability, Availability of community skills and external grant funding	On Target

Ref	Action	By	By who	Priority	Resources	Progress
Issue: Provision of changing facilities on playing fields						
C 7	Parish Council works with the new Leisure Centre company to establish adequate changing room provision.	April 2013	CPC, FLiC	Medium	Human Resource Availability, Availability of community skills and external grant funding	On Target
Issue: Provision of additional allotments						
C 8	Parish Council adopts a policy of only considering new allotments if and when new resources become available	April 2013	CPC	Low	Human Resource Availability, Availability of community skills and external grant funding	On Target
Community Facilities						
Issue : Future of the Village Hall						
C9	Develop Working Party comprising representatives of the Village Hall, Parish Council, Coxhoe Community Partnerships and local County Councillors to work together to secure a sustainable future for the Village Hall	April 2012	CPC, CCP,DCC Village Hall Assoc(CVHA) Volunteers	High	Human Resource Availability, Availability of volunteers, community skills and external grant funding	On target
C10	Parish Council and Coxhoe Community Partnership supports Coxhoe Village Hall Association to secure a sustainable future	April 2013	CPC, CCP, Coxhoe Village Hall Assoc . (CVHA)	High	Human Resource Availability, Availability of volunteers, community skills and external grant funding	On target
C11	Partners provide support to develop a business plan and Improvement Plan to secure sustained future management arrangements and secure improvements to building and provision of activities	April 2013	CPC, CCP DCC CVHA Volunteers	High	Community resources Sourcing external grant funding and developing business plan part of improvement plan development	On target
C12	Implement sustainable future actions identified	April 2017	CPC, CCP DCC CVHA Volunteers	High	Community resources Sourcing external grant funding	On target
C13	Parish Council consider and adopt Policy in relation to support of community facilities	April 2013	CPC	High	Human Resource Availability	On target

Ref	Action	By	By who	Priority	Resources	Progress
Issue : Future of other community buildings						
C14	Parish Council enter in negotiations to take on shared community responsibility for Landsdowne House with DCC or consider alternative approaches	April 2012	CPC, DCC Volunteers	Low	Human Resource Availability Availability of CPC financial resources	On target
C15	Develop Asset Transfer Plan if viable or agree partnership approach	July 2012	CPC, DCC Volunteers	Low	Human Resource Availability	On target
C16	Undertake Asset Transfer if partnership support agreed	December 2012	CPC, DCC Volunteers	Low	Financial resources secured	On target
Issue : Provide cyber cafe facilities						
C17	Discussion undertaken with Village Hall and new leisure Centre in order to establish cyber cafe facilities at either or both centres	April 2013	CPC, CVHA, Active Life Centre (ALC)	Medium	Human Resource Availability, Availability of community skills and external grant funding	On target
Issue : Provide annual fun day/ carnival						
C18	Parish Council carry out feasibility study into how an annual carnival or annual summer festival may be delivered	December 2012	CPC, CCP Volunteers	Medium	Possible external grant aid to fund feasibility study	On target
C19	Implement Findings of feasibility Study	July 2013	CPC, CCP Volunteers	Medium	Financial resources secured	On target
Issue : Provide annual fireworks display						
C20	Parish Council enter into discussions to explore the options available to secure annual event	July 2013	CPC, FLiC, CVHA Volunteers	Medium	Human Resource Availability Source possible external grant funding opportunities	On target
C21	Implement outcome	November 2013	CPC, FLiC, CVHA Volunteers	Medium	Human Resource Availability And financial resources secured	On target
Issue: Other Community Events						
C22	Encourage other volunteers to develop, organise and deliver other community activities and events	April 2017	CPC, CCP, DCC Volunteers	Medium	Volunteer Availability Source possible external grant funding opportunities	On target

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Young People						
Issue : Establishing a Youth Council						
C23	Engage young people in developing a feasibility study for establishing a youth council to serve the village	July 2012	CPC,CCP, Youth Room Volunteers	High	To be developed as part of feasibility study	On target
C24	Develop action plan to implement subsequent positive findings of the feasibility study	December 2012	CPC,CCP, Youth Room Volunteers	High	To be developed as part of feasibility study	On target
C25	Parish Council to implement policy of taking young people's views specifically into account when making key decisions.	April 2012	CPC	High	Human Resource Availability	On target
Highways and Transport						
Issue : General Highway Safety						
C26	Parish Council to share household survey results with the Highway Authority in order that they may give consideration to any possible need to measures to address raised concerns.	April 2012	CPC DCC	High	Human Resource Availability Financial resources of any subsequent improvements to be considered	On target
C27	Consider the feasibility of any suggested approach advised by the highway authority and implement where possible	December 2013	DCC	High	Human Resource Availability DCC resources of any subsequent improvements to be considered	On target
Issue: School Crossing Point						
C28	Parish Council to continue to lobby for the sustained provision of a school crossing	April 2015	CPC, DCC	High	Human Resource Availability DCC resources	On target
Issue: Car Parking						
C29	Negotiations to continue to encourage the joining up and improvement of the Village Hall and Co-op car parks. Consult on proposals and implement if agreed	December 2013	CPC, CVHA, Co-op, DCC	High	Human Resource Availability with any subsequent works resourced by Co-op and Village Hall	On target

Ref	Action	By	By who	Priority	Resources	Progress
C30	Commence negotiations with the Highway Authority with a view to developing proposals to provide waiting restrictions in Front Street	April 2012	CPC, Police, DCC	High	Human Resource Availability DCC Financial resources of any subsequent improvements to be considered	On target
C31	Undertake statutory procedure and implement agreed restriction proposals	April 2013	CPC, Police, DCC	High	Human Resource Availability DCC Financial resources of any subsequent improvements to be considered	On target
C32	Explore the possibility of additional land being allocated or provided within or adjacent the village centre for additional long stay car parking.	April 2013	CPC, DCC	Medium	Human Resource Availability External grant funding financial resources of any subsequent improvements to be considered	On target
C33	Conduct public campaign, in Coxhoe Chronicle and on community website to encourage residents of the village to walk to the shops in the village in order to reduce traffic congestion.	April 2017	CPC, CCP	Medium	Human Resource Availability	On target
Shopping						
Issue : Provision of Shopping facilities						
C34	Household survey shopping Information to be shared with existing and prospective investors through the community website and Coxhoe Chronicle	April 2012	CPC	Low	Human Resource Availability	On target
Issue: Provision of Local Shoppers Loyalty Scheme supported by publicity campaign						
C35	Negotiations take place with village traders to explore the feasibility of a local shoppers' loyalty scheme, supported by regular publicity campaigns to support any scheme adopted.	December 2012	CPC Local Trader Volunteers	Low	Human Resource Availability Costs/Benefits to traders	On target
Public Services						
Issue : Provision of Grit bins						
C36	Consider cost effective methods of providing grit bins in addition to DCC provided grit bins and develop assessment criteria	April 2017	CPC, DCC	Medium	Availability of CPC revenue resources	On target

Ref	Action	By	By who	Priority	Resources	Progress
C37	Investigate feasibility of a joint Parish Council and DCC voluntary footpaths clearance scheme	September 2012	CPC, DCC, Volunteers	High	Availability of CPC revenue resources, availability Human Resource Availability Volunteer Availability	On target
Community Safety						
Issue : Community Policing						
C38	Share the results of the Household Survey with the Police in order that they can understand the views of the local population and respond accordingly	April 2012	CPC, Police	High	Human Resource Availability Police to assess response, priorities	On target
Issue : Provision of CCTV						
C39	Resume negotiations between the Parish Council, Police and the County Council and engage the Leisure Centre in developing a practical and workable front street CCTV scheme for the village	April 2015	CPC, Police, DCC, ALC	Medium	Human Resource Availability of external grant funding scheme improvements to be considered	On target
Issue : Provision of new street lighting						
C40	Identify and resolve local street lighting issues where appropriate	Ongoing	CPC, DCC	Low	Human Resource Availability Of external grant funding scheme improvements to be considered	On target
Health and Social Care						
Issue : Provision of a doctors surgery						
C41	The Parish Council and Community Partnership encourage the Medical practice to secure improvements to the access to the Doctors Surgery	Ongoing	CPC, CCP NHS Trust	High	Human Resource Availability	On target
C42	That the Parish Council will lobby the NHS Trust or any subsequent body to promote the need for a new doctors surgery within the village.	Ongoing	CPC, NHS Trust	Low	Human Resource Availability	On target
C43	In developing proposals for any new surgery in the plan period the NHS trust will be asked to consider the viability of schemes on a range of alternative sites	Ongoing	CPC, NHS Trust	Low	Human Resource Availability NHS Trust resources	On target

Ref	Action	By	By who	Priority	Resources	Progress
Issue : Health promotion						
C44	The Parish Council will contribute to the promotion of the medical practices and healthy lifestyles through its community website and the Coxhoe Chronicle	December 2012 Ongoing	CPC, PCT Volunteers	Low	Human Resource Availability	On target
Issue : Provision of Luncheon Club						
C45	Carry out a feasibility to establish the cost/benefits of establishing a luncheon club in the village	December 2014	CPC, CCP Age UK Volunteers	Low	Human Resource Availability Possible self financing initiative	On target
Housing						
Issue : Housing provision in Coxhoe						
C46	Parish Council adopt appropriate policies that will maintain its consistent approach to encouraging housing of a scale consistent with emerging planning policy where appropriate sites exist and where appropriate infrastructure provision is provided first	April 2017 and beyond	CPC	Medium	Human Resource Availability	On target
C47	Parish Council to share household results with Durham County Council Planning Team and invite the County Planning Team to engage in collaborative work to develop Supplementary Planning Guidance.	December 2012	CPC	Medium	Human Resource Availability	On target
Employment						
Issue : Employment land provision						
C48	Work with partners to support proposals to relocate any industrial or other enterprise which would be better located elsewhere	April 2017	CPC, CCP, DCC Land owners	High	Human Resource Availability Partners, landowners resources	On target
C49	Explore ways with training providers in the county in improving access to training to the people of Coxhoe	April 2013	CPC, DCC, Local Colleges Village Hall Volunteers	High	Human Resource Availability Explore available training resources	On target
C50	Promote training opportunities when available on the community website and in the Coxhoe Chronicle	April 2017	CPC, CCP, Volunteers	Medium	Human Resource Availability Partners, landowners resources	On target

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Communications						
Issue : Improvement of communications generally						
C51	Appoint media officer from Working Group and explore opportunities to engage local media, including radio and newspapers in promoting Coxhoe, what is happening within it and what affects it.	April 2013	CPC, CCP, DCC, Local media Volunteers	Low	Human Resource Availability	On target
Issue : Improvement of village notice boards						
C52	Prepare , consult and deliver a scheme for the provision of new community notice boards in strategically important places within the village	April 2012	CPC, CCP	High	Human Resource Availability	On target
Issue : Improvement of community website						
C53	Continue to undertake publicity to encourage the use and improved content of the community website	April 2017	CPC, CCP Volunteers	Low	Human Resource Availability Community contributions	On target
Issue : Improvement of village newsletters						
C54	Explore options for securing contributions from the community to improve the content for the Coxhoe Chronicle	December 2013	CPC, CCP Volunteers	Medium	Human Resource Availability Community contributions	On target
Environment						
Issue : Improvement of street cleaning and other environmental services						
C55	Parish Council to share household survey results with the Durham County Council with a view to encouraging a joint street walkabout in order that they may give consideration to any possible need to measures to address raised concerns.	April 2012	CPC DCC Police Volunteers	High	Human Resource Availability Financial resources of any subsequent improvements to be considered	On target
C56	Develop and implement a sustained 'Keep Coxhoe Clean' public awareness campaign engaging the local school and business people where possible through the Coxhoe Chronicle, Website , village posters and events	April 2014	CPC CCP School Businesses Volunteers	Medium	Human Resource Availability including volunteers Publicity materials costs	On target

Ref	Action	By	By who	Priority	Resources	Progress
Issue : Front street regeneration						
C57	Develop and implement a front street soft landscaping and signage scheme, extending to other areas of the village where resources allow	April 2014	CPC CCP DCC	Medium	Human Resource Availability Grant applications DCC contributions	On target
Issue : Improvement of village greens						
C58	Develop and implement a village green improvement scheme	April 2017	CPC ,CCP DCC Banner Group	Medium	Human Resource Availability Funding from new development Grant applications DCC contributions	On target
Issue : Improvement of Untidy Land and Buildings						
C59	Develop, maintain and review an Untidy buildings and Land Register and address, through a priority driven approach, by entering into negotiations with Durham County Council to seek improvements with the use of legal powers as a last resort. (Note: register to consider buildings raised in previous Parish Plan and not yet addressed)	Ongoing	CPC DCC Landowners Volunteers	High (Prioritised action)	Human Resource Availability DCC and Landowner Resources	On target
C60	Approach shopkeepers in the Front Street to assess the scope for improving shop frontages with a view to working with the County Council to establish a business case for grant assistance.	April 2015	CPC DCC Shopkeepers	Low	Human Resource Availability DCC and Landowner Resources Possible grant aid	On target
Issue : Improvement in the design and development						
C61	Develop Supplementary Planning Guidance with Durham County Council and adopt as part of Parish Plan and Local Development Framework	April 2014	CPC CCP Volunteers	Medium	Human Resource Availability	On target
Issue : Development of Garden of Remembrance						
C62	Explore the feasibility of developing a Garden of Remembrance in the Village and implement where resources allow	April 2015	CPC, CPC St Mary's Volunteers	Low	Human Resource Availability Available grant aid	On target

Ref	Action	By	By who	Priority	Resources	Progress
Issue : Improvement of issues relating to the tip and recycling facility						
C63	Provide the tip operator, the Environment Agency and Durham County Council with the results of the household survey through the existing Liaison Group in order that they can give attention to any measures that they can undertake to address the issues raised	December 2012	CPC Volunteers	Low	Human Resource Availability	On target

Coxhoe Parish Council has an agreed budget for 2012/13 which reflects initial support for the action plan in year one and is developing a five year medium term financial plan which will reflect ongoing priorities in the action plan, subject to availability of funding.