

UPDATED – 6 October 2014



## Coxhoe and Quarrington Hill Parish Plan 2012-2017 Coxhoe Action Plan

**ACHIEVED**

**ON TARGET**

**BEHIND TARGET**

**SUSPENDED**

**COMMENT**

Ref	Action	By	By who	Priority	Resources	Progress
<b>Sport, Leisure and Culture</b>						
<b>Issue : Secure the transfer of the leisure centre to a not for profit company /charity</b>						
C1	Form a group to develop business case and negotiate transfer with Durham County Council	March 2011	FLiC Coxhoe Community	High	Availability of Community Skills and volunteers	Achieved March

Ref	Action	By	By who	Priority	Resources	Progress
	GROUP FORMED		Partnership (CCP) Coxhoe Parish Council (CPC)		Partnership working	2011
C2	Develop business plan to support business case and negotiate transfer with Durham County Council BUSINESS PLAN AGREED	July 2011	FLiC CCP CPC	High	Availability of CPC revenue resources for a 3 year period (year one approved)	Achieved July 2011
C3	Secure handover date of Leisure centre on DCC satisfaction with business case based on improved customer care. HANDOVER COMPLETED	November 2011	FLiC	High	DCC satisfaction with business plan and operational issues.	Achieved November 2011
C4	Improved usage of Leisure Centre through new opportunities and improved and new facilities. ONGOING	March 2017	ALC (Active Life Centre)	High	Availability of external grant funding and volunteers	Achieved Summer 2012
<b>Issue : Secure improved facilities, for children, young people and adults in Coxhoe</b>						
C 5	Parish Council to provide financial support to Leisure Centre and work in partnership with Village Hall Association to develop improved facilities FINANCIAL SUPPORT PROVIDED TO BOTH 2012-14	April 2014 (from April 2017)	CPC	High	Availability of CPC revenue resources (year one and two approved) and partnership working	Achieved
C 6	Explore options for youth engagement through Area Action Partnership (AAP) priorities and implement where possible. CPC Funding committed.	Ongoing	CPC, CCP, DCC Volunteers	Medium	Human Resource Availability, Availability of community skills and external grant funding	On Target
<b>Issue: Provision of changing facilities on playing fields</b>						
C 7	Parish Council works with the new Leisure Centre company to establish adequate changing room provision.	April 2016	CPC, FLiC	Medium	Human Resource Availability, Availability of community skills and external grant funding	On Target
<b>Issue: Provision of additional allotments</b>						
C 8	Parish Council adopts a policy of only considering new allotments if and when new resources become available	April 2017	CPC	Low	Human Resource Availability, Availability of community skills and external grant funding	Achieved
<b>Community Facilities</b>						
<b>Issue : Future of the Village Hall</b>						
C9	Develop Working Party comprising representatives of the Village Hall, Parish Council, Coxhoe Community	May 2012	CPC, CCP,DCC	High	Human Resource Availability, Availability of volunteers,	Achieved

Ref	Action	By	By who	Priority	Resources	Progress
	Partnerships and local County Councillors to work together to secure a sustainable future for the Village Hall. NEW MANAGEMENT COMMITTEE IN PLACE		Village Hall Assoc(CVHA) Volunteers		community skills and external grant funding	
C10	Parish Council and Coxhoe Community Partnership supports Coxhoe Village Hall Association to secure a sustainable future	April 2015 (from April 2013)	CPC, CCP, Coxhoe Village Hall Assoc . (CVHA)	High	Human Resource Availability, Availability of volunteers, community skills and external grant funding	Achieved
C11	Partners provide support to develop a business plan and improvement Plan to secure sustained future management arrangements and secure improvements to building and provision of activities.	Ongoing	CPC, CCP DCC CVHA Volunteers	High	Community resources. Sourcing external grant funding and developing business plan part of improvement plan development	Achieved
C12	Implement sustainable future actions identified.	Ongoing	CPC, CCP, DCC, CVHA Volunteers	High	Community resources Sourcing external grant funding	On target
C13	Parish Council consider and adopt Policy in relation to support of community facilities.	April 2014 (from April 2013)	CPC	High	Human Resource Availability	Achieved
<b>Issue : Future of other community buildings</b>						
C14	Parish Council enter in negotiations to take on shared community responsibility for Landsdowne House with DCC or consider alternative approaches. RESOURCES UTILISED TO SUPPORT FLIC AND COXHOE VILLAGE HALL	April 2013	CPC, DCC Volunteers	Low	Human Resource Availability Availability of CPC financial resources	Suspended
C15	Develop Asset Transfer Plan if viable or agree partnership approach. LINKED TO ABOVE	July 2013	CPC, DCC Volunteers	Low	Human Resource Availability	Suspended
C16	Undertake Asset Transfer if partnership support agreed. LINKED TO ABOVE	December 2013	CPC, DCC Volunteers	Low	Financial resources secured	Suspended
<b>Issue : Provide cyber cafe facilities</b>						
C17	Discussion undertaken with Village Hall and new leisure Centre in order to establish cyber cafe facilities at either or both centres	November 2015 (From April 2013)	CPC, CVHA, Active Life Centre	Medium	Human Resource Availability, Availability of community skills and external grant funding	On target

Ref	Action	By	By who	Priority	Resources	Progress
			(ALC)			
<b>Issue : Provide annual fun day/ carnival</b>						
C18	Parish Council carry out feasibility study into how an annual carnival or annual summer festival may be delivered	Ongoing	CPC, CCP Volunteers	Medium	Possible external grant aid to fund feasibility study	Achieved
C19	Implement Findings of feasibility Study	Ongoing	CPC, CCP Volunteers	Medium	Financial resources secured	Achieved
<b>Issue : Provide annual fireworks display</b>						
C20	Parish Council enter into discussions to explore the options available to secure annual event. Explore Halloween event at FLiC	Nov 2015 (From July 2013)	CPC, FLiC, CVHA Volunteers	Medium	Human Resource Availability Source possible external grant funding opportunities	On target
C21	Implement outcome	Nov 2015 (From Nov 2013)	CPC, FLiC, CVHA Volunteers	Medium	Human Resource Availability And financial resources secured	On target
<b>Issue: Other Community Events</b>						
C22	Encourage other volunteers to develop, organise and deliver other community activities and events. Lots of events happening in Coxhoe, many groups. Seek events via Facebook, invite events for publication in Coxhoe Chronicle.	Ongoing	CPC, CCP, DCC Volunteers	Medium	Volunteer Availability Source possible external grant funding opportunities	Achieved and ongoing
<b>Young People</b>						
<b>Issue : Establishing a Youth Council</b>						
C23	Engage young people in developing a feasibility study for establishing a youth council to serve the village Strategic Youth Group involved in Bid for grant to undertake study.	Oct 2015 (From July 2013)	CPC,CCP, Youth Room Volunteers	High	To be developed as part of feasibility study	On target
C24	Develop action plan to implement subsequent positive findings of the feasibility study.	Jan 2016 (From Dec 2013)	CPC,CCP, Youth Room Volunteers	High	To be developed as part of feasibility study	Behind Target
C25	Parish Council to implement policy of taking young people's views specifically into account when making	Mar 2016 (From April	CPC	High	Human Resource Availability	Behind Target

Ref	Action	By	By who	Priority	Resources	Progress
	key decisions.	2013)				
<b>Highways and Transport</b>						
<b>Issue : General Highway Safety</b>						
C26	Parish Council to share household survey results with the Highway Authority in order that they may give consideration to any possible need to measures to address raised concerns. SHARED	March 2013 (from Nov 2012)	CPC DCC	High	Human Resource Availability Financial resources of any subsequent improvements to be considered	Achieved
C27	Consider the feasibility of any suggested approach advised by the highway authority and implement where possible. Lobby for the Closure of Cornforth Lane Seek meeting with DCC Highways on issue of road closure / Close in the middle UPDATE BY DCC HIGHWAYS AT OCT' 13 PARISH COUNCIL MEETING	Ongoing	DCC	High	Human Resource Availability DCC resources of any subsequent improvements to be considered	On target
<b>Issue: School Crossing Point</b>						
C28	Parish Council to continue to lobby for the sustained provision of a school crossing.	April 2015 Failed.	CPC, DCC	High	Human Resource Availability DCC resources	Suspended
<b>Issue: Car Parking</b>						
C29	Negotiations to continue to encourage the joining up and improvement of the Village Hall and Co-op car parks. Consult on proposals and implement if agreed. Draft plans for car park development are in discussions with the Co-op.	Dec 2015 (From Dec 2013)	CPC, CVHA, Co-op, DCC.	High	Human Resource Availability with any subsequent works resourced by Co-op and Village Hall	On target
C30	Commence negotiations with the Highway Authority with a view to developing proposals to provide waiting restrictions in Front Street and Coxhoe Village Hall Car park. Meeting held with traders Summer' 14	April 2015 (From Apr 2014 (From April 2013).	CPC, Police, DCC	High	Human Resource Availability DCC Financial resources of any subsequent improvements to be considered	Behind target
C31	Undertake statutory procedure and implement agreed restriction proposals	Ongoing	CPC, Police, DCC	High	Human Resource Availability DCC Financial resources of any	Behind target

Ref	Action	By	By who	Priority	Resources	Progress
					subsequent improvements to be considered	
C32	Explore the possibility of additional land being allocated or provided within or adjacent the village centre for additional long stay car parking. Land behind Cycle Shop declined.	Ongoing (from April 2015)	CPC, DCC	Medium	Human Resource Availability External grant funding financial resources of any subsequent improvements to be considered	On target
C33	Conduct public campaign, in Coxhoe Chronicle and on community website to encourage residents of the village to walk to the shops in the village in order to reduce traffic congestion. Part of the Village Signs Project	April 2017 ongoing	CPC, CCP	Medium	Human Resource Availability	On target
<b>Shopping</b>						
<b>Issue : Provision of Shopping facilities</b>						
C34	Household survey shopping Information to be shared with existing and prospective investors through the community website and Coxhoe Chronicle.	April 2012	CPC	Low	Human Resource Availability	Achieved
<b>Issue: Provision of Local Shoppers Loyalty Scheme supported by publicity campaign</b>						
C35	Negotiations take place with village traders to explore the feasibility of a local shoppers' loyalty scheme, supported by regular publicity campaigns to support any scheme adopted. Introduced by some shops – independently.	Ongoing	CPC, Local Trader, Volunteers	Low	Human Resource Availability Costs/Benefits to traders	On target
<b>Public Services</b>						
<b>Issue : Provision of Grit bins</b>						
C36	Consider cost effective methods of providing grit bins in addition to DCC provided grit bins and develop assessment criteria Discussions ongoing with DCC / other contractors	Dec 2015 ongoing. (From Sep 2013). (From Apr 2012)	CPC, DCC	Medium	Availability of CPC revenue resources	On target
C37	Investigate feasibility of a joint Parish Council and DCC voluntary footpaths clearance scheme of snow.	September 2013	CPC, DCC, Volunteers	High	Availability of CPC revenue resources, availability	Achieved

Ref	Action	By	By who	Priority	Resources	Progress
	Progress not possible due to general lack of volunteers some progress through Coxhoe Village Hall				Human Resource Availability Volunteer Availability	
<b>Community Safety</b>						
<b>Issue : Community Policing</b>						
C38	Share the results of the Household Survey with the Police in order that they can understand the views of the local population and respond accordingly SHARED AND POLICE ITEM ON PARISH COUNCIL AGENDA	March 2013 (from Nov. 2012)	CPC, Police	High	Human Resource Availability Police to assess response, priorities	Achieved
<b>Issue : Provision of CCTV</b>						
C39	Resume negotiations between the Parish Council, Police and the County Council and engage the Leisure Centre in developing a practical and workable front street CCTV scheme for the village. Parish Council, Village Hall, Traders and Police. Cost prohibitive through DCC need to change direction.	Apr 2017 (From Apr 2015)	CPC, Police, DCC, ALC, CVH	Medium	Human Resource Availability of external grant funding scheme improvements to be considered	On target
<b>Issue : Provision of new street lighting</b>						
C40	Identify and resolve local street lighting issues where appropriate.	Ongoing	CPC, DCC	Low	Human Resource Availability of external grant funding scheme improvements to be considered	On target
<b>Health and Social Care</b>						
<b>Issue : Provision of a doctors surgery</b>						
C41	The Parish Council and Community Partnership encourage the Medical practice to secure improvements to the access to the Doctors Surgery. Advised of future developments in Coxhoe and involved in planning consultation.	Ongoing	CPC, CCP NHS Trust	High	Human Resource Availability	On target
C42	That the Parish Council will lobby the NHS Trust or any subsequent body to promote the need for a new doctors surgery within the village.	Ongoing	CPC, NHS Trust	Low	Human Resource Availability	On target
C43	In developing proposals for any new surgery in the plan period the NHS trust will be asked to consider the	Ongoing	CPC, NHS Trust	Low	Human Resource Availability NHS Trust resources	On target

Ref	Action	By	By who	Priority	Resources	Progress
	viability of schemes on a range of alternative sites.					
<b>Issue : Health promotion</b>						
C44	The Parish Council will contribute to the promotion of the medical practices and healthy lifestyles through its community website and the Coxhoe Chronicle	December 2012 Ongoing	CPC, PCT Volunteers	Low	Human Resource Availability	Achieved
<b>Issue : Provision of Luncheon Club</b>						
C45	Carry out a feasibility to establish the cost/benefits of establishing a luncheon club in the village. Coxhoe Village Hall investigating refit of Kitchen to provided catering services.	Dec 2015 (From Dec 2014).	CPC, CCP Age UK Volunteers, CVH	Low	Human Resource Availability Possible self-financing initiative	On target
<b>Housing</b>						
<b>Issue : Housing provision in Coxhoe</b>						
C46	Parish Council adopt appropriate policies that will maintain its consistent approach to encouraging housing of a scale consistent with emerging planning policy where appropriate sites exist and where appropriate infrastructure provision is provided first	April 2017 and beyond	CPC	Medium	Human Resource Availability	Achieved
C47	Parish Council to share household results with Durham County Council Planning Team and invite the County Planning Team to engage in collaborative work to develop Supplementary Planning Guidance.	July 2013 (from Nov. 2012)	CPC	Medium	Human Resource Availability	Achieved
<b>Employment</b>						
<b>Issue : Employment land provision</b>						
C48	Work with partners to support proposals to relocate any industrial or other enterprise which would be better located elsewhere	April 2017	CPC, CCP, DCC Land owners	High	Human Resource Availability Partners, landowners resources	Suspended
C49	Explore ways with training providers in the county in improving access to training to the people of Coxhoe	Apr 2016 (From Apr 2013)	CPC, DCC, Local Colleges, Village Hall Volunteers, FLIC, AAP	High	Human Resource Availability Explore available training resources	On target



Ref	Action	By	By who	Priority	Resources	Progress
C50	Promote training opportunities when available on the community website and in the Coxhoe Chronicle	Ongoing	CPC, CCP, Volunteers	Medium	Human Resource Availability Partners, landowners resources	On target
<b>Communications</b>						
<b>Issue : Improvement of communications generally</b>						
C51	Appoint media officer from Working Group and explore opportunities to engage local media, including radio and newspapers in promoting Coxhoe, what is happening within it and what affects it. <b>If compromised for Clerk and Cllr S Dunn to oversee.</b>	July 2013 (from April 2013)	CPC, CCP, DCC, Local media Volunteers	Low	Human Resource Availability	Achieved
<b>Issue : Improvement of village notice boards</b>						
C52	Prepare , consult and deliver a scheme for the provision of new community notice boards in strategically important places within the village. Coxhoe boards suspended due to WW1 Financing.	Sep 2015 (From April 2013)	CPC, CCP	High	Human Resource Availability	On target
<b>Issue : Improvement of community website</b>						
C53	Continue to undertake publicity to encourage the use and improved content of the community website.	Ongoing	CPC, CCP Volunteers	Low	Human Resource Availability Community contributions	Achieved
<b>Issue : Improvement of village newsletters</b>						
C54	Explore options for securing contributions from the community to improve the content for the Coxhoe Chronicle	Ongoing	CPC, CCP Volunteers	Medium	Human Resource Availability Community contributions	Achieved
<b>Environment</b>						
<b>Issue : Improvement of street cleaning and other environmental services</b>						
C55	Parish Council to share household survey results with the Durham County Council with a view to encouraging a joint street walkabout in order that they may give consideration to any possible need to measures to address raised concerns.	Ongoing.	CPC, DCC, Police & Volunteers	High	Human Resource Availability Financial resources of any subsequent improvements to be considered	On target
C56	Develop and implement a sustained 'Keep Coxhoe Clean' public awareness campaign engaging the local school and business people where possible through the	Ongoing	CPC, CCP, School, Businesses	Medium	Human Resource Availability including volunteers Publicity materials costs	On target

Ref	Action	By	By who	Priority	Resources	Progress
	Coxhoe Chronicle, Website, village posters and events.		& Volunteers			
<b>Issue : Front street regeneration</b>						
C57	Develop and implement a front street soft landscaping and signage scheme, extending to other areas of the village where resources allow ITEM AT ENVIR. CTTEE OCT.13 MTG	Oct 2015 (From Apr 2014)	CPC, CCP, DCC	Medium	Human Resource Availability Grant applications DCC contributions	On target
<b>Issue : Improvement of village greens</b>						
C58	Develop and implement a village green improvement scheme. Phase 1 Achieved Phase 2 Achieved. Phase 3 & 4 ongoing.	Ongoing.	CPC ,CCP DCC Banner Group	Medium	Human Resource Availability Funding from new development Grant applications DCC contributions	Achieved and ongoing
<b>Issue : Improvement of Untidy Land and Buildings</b>						
C59	Develop, maintain and review an Untidy buildings and Land Register and address, through a priority driven approach, by entering into negotiations with Durham County Council to seek improvements with the use of legal powers as a last resort. Need register (do on walk around) Could publicise works done by traders.	Ongoing	CPC DCC Landowners Volunteers	High (Prioritised action)	Human Resource Availability DCC and Landowner Resources	On target
C60	Approach shopkeepers in the Front Street to assess the scope for improving shop frontages with a view to working with the County Council to establish a business case for grant assistance.	April 2015	CPC DCC Shopkeepers	Low	Human Resource Availability DCC and Landowner Resources Possible grant aid	On target
<b>Issue : Improvement in the design and development</b>						
C61	Develop Supplementary Planning Guidance with Durham County Council. Adopt as part of Parish Plan and Local Neighbourhood Plans	April 2014	CPC CCP Volunteers	Medium	Human Resource Availability	On target
<b>Issue : Development of Garden of Remembrance</b>						
C62	Explore the feasibility of developing a Garden of	April 2015	CPC, CPC,	Low	Human Resource Availability	On target

Ref	Action	By	By who	Priority	Resources	Progress
	Remembrance in the Village and implement where resources allow.		St Mary's, Volunteers		Available grant aid	
<b>Issue : Sustainable Future for Coxhoe Park</b>						
C63	Explore the appetite of the community to develop a Friends of Coxhoe Park Volunteer Group to work with the relevant partners to secure a sustainable future for the park. Await DDC from Cllr M Plews	Aug 2015 (From Apr 2013)	CCP, CPC DCC, ALC	High	Human Resource Availability Available grant aid Agencies available resources	On target
<b>Issue : Improvement of issues relating to the tip and recycling facility</b>						
C64	Provide the tip operator, the Environment Agency and Durham County Council with the results of the household survey through the existing Liaison Group in order that they can give attention to any measures that they can undertake to address the issues raised. Shared and liaison group representative.	<del>March 2013 (from Dec-2012)</del> Ongoing	CPC Volunteers	Low	Human Resource Availability	Achieved and ongoing