

LCRS 6. Overall risk summary for: Coxhoe Parish Council

Assessment year: 2019

<i>Area / Function</i>	<i>Duty</i>	<i>Responsibility</i>	<i>No of risks</i>	<i>Number scored</i>	<i>No of uncontrolled Risks (>2)</i>	<i>Your action plan rank</i>
Allotments	Powers to provide allotments Duty to provide allotment gardens if demand unsatisfied	Clerk	20	20	10	<input type="text"/>
Bonfire Celebrations	Power to provide	Clerk	4	4	2	<input type="text"/>
Car Parks	Power to provide & maintain.	Clerk	17	17	6	<input type="text"/>
Cemeteries/Churchyards	Power to provide		19	19	3	<input type="text"/>
Clocks	Power to provide public clocks		5	5	2	<input type="text"/>
Code of Conduct	Duty to adopt a code of conduct	Councillor	1	1	1	<input type="text"/>
Computing	Power to facilitate discharge of any function	Clerk	3	3	3	<input type="text"/>
Council Meetings			4	4	0	<input type="text"/>
Council Property and Documents	Duty to disclose documents and to adopt publication scheme	Clerk	4	4	1	<input type="text"/>
Data Protection	Duty of Notification and Duty to Disclose (subject access)	Clerk	2	2	2	<input type="text"/>
Employment of Staff	Duty to Appoint	Clerk	8	8	7	<input type="text"/>
Financial Management	Duty to ensure responsibility for financial affairs		11	11	1	<input type="text"/>
Gifts	Power to accept	Clerk	1	1	1	<input type="text"/>
Land	Power to acquire by agreement, to appropriate, to dispose of land	Clerk	14	14	9	<input type="text"/>
Litter	Power to provide receptacles; Duty to empty & cleanse those provided	Clerk	7	7	5	<input type="text"/>
Local functions	N/a - Local group to cover any risks not listed in other groups	Administrator	1	1	1	<input type="text"/>
Meeting of the Council	Duty to meet	Clerk	5	5	0	<input type="text"/>

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Newsletters	Power to provide from 'free resource'	Clerk	7	7	2	<input type="text"/>
Open spaces	Power to acquire land and maintain	Clerk	13	13	4	<input type="text"/>
Provision of Office Accommodation	Power to provide	Clerk	6	6	3	<input type="text"/>
Provision of Website/Internet Access	Power to provide from 'free resource'	Clerk	2	2	0	<input type="text"/>
Public buildings and Village hall	Power to provide buildings for offices and for public meetings and assemblies	Clerk	16	16	2	<input type="text"/>
Shelters & Seats	Power to provide	Clerk	6	6	2	<input type="text"/>
Village Signs	Power to erect (with Highway Authority approval)	Clerk	4	4	3	<input type="text"/>
War Memorials	Power to maintain, repair, protect and adapt war memorials	Clerk	3	3	1	<input type="text"/>
Web Sites			19	19	5	<input type="text"/>
Youth Service	Power 19 (1) & (2)	Clerk	2	2	2	<input type="text"/>

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Overall totals/scores 204 204 78

Completed by:

Date:

Position:

How to complete:

1. Review each area and the number of uncontrolled risks.
2. Decide which area is at most risk and should be actioned firstly mark this as number one.
3. Repeat on all areas until all uncontrolled areas are allocated.