

Coxhoe Cares: Volunteer Registration Form

Thank you for your interest in volunteering for Coxhoe Cares, providing essential help for people affected by the coronavirus. Please answer the questions below.

You need to be between 18 and 70 years of age to volunteer.

You will be given information about the role and provided with protective equipment as appropriate.

Please indicate which role(s) you are applying for:				
Phone and Email Befriending	Yes		No	
Picking up and Delivering Shopping	Yes		No	
Delivering Leaflets	Yes		No	
Prescription Delivery	Yes		No	
Other roles as they arise	Yes		No	

Full Name: _____

Email: _____

Landline (if applicable): _____

Mobile: _____

Home Address: _____

1. Do you have any particular experience of volunteering or special skills that could help?

2. Do you have any additional needs to support your involvement?

3. When are you available to volunteer?

Please tick every time you would be available:

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Morning							
Afternoon							
Evening							

4. How long would you be available to volunteer and do you have free phone calls?

Please indicate how long you are likely to be available to volunteer for each time, and whether or not you have free phone calls included in your landline/mobile package and are willing to use these:

Up to an hour	
Over an hour	
Free phone calls	

References:

Please provide us with the name and contact details of two people who would provide us with a reference for you. This can be anyone who knows you, but they must be able to be contacted for you to volunteer.

	Reference 1	Reference 2
Full Name		
Email address		
Phone number		

Disclosure Checks:

In order to ensure we safeguard the people that we support, we may need to carry out a Disclosure and Barring Service check for volunteers in certain roles.

Do you have a current DBS check for another organisation that you are happy to share with us?	Yes		No	
Are you happy to complete a DBS check for us?	Yes		No	

If you have any convictions, cautions, reprimands or final warnings that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198, please contact the Clerk about this.

Data Protection, Consent and Policies:

By selecting “I consent” below you agree to allow the Officers of Coxhoe Parish Council and Coxhoe Village Hall to process and store your personal data. This data will only be used to provide assistance for members of our community. The data will be stored on our systems in line with our policies and data protection regulations. You can withdraw your consent at any time. Certain information could be shared with other Volunteers, such as your name and phone number to make arrangements, and third party organisations if required for example by law. Certain information such as your name could be shared with individuals requiring assistance.

You agree you will contact the Clerk if you have any convictions as defined above.

This is a new project and we will handle your data with the utmost care and we have a process to vet volunteers offering help. We will not always know or be able to vet those who need our help. We will issue advice and guidance for Volunteers and recipients. By selecting “I consent” below, you agree to indemnify the Council against losses and incidents, including the risk of infection.

I consent to the above Statement	Yes	<input type="checkbox"/>
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By selecting “I will” below you agree to work to the polices of the Parish Council including regarding confidentiality and data protection, use any Personal Protective Equipment (PPE) which you are advised to use and to follow the directions given to me by the relevant Officers and Volunteers.

I will work to the relevant Policies, PPE and direction	Yes	<input type="checkbox"/>
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Sign:

Print Name:

Date:

You can either drop your form into the Village Hall; please write Coxhoe Parish Council on the envelope. Or you can email it to clerk@coxhoeparishcouncil.gov.uk

By volunteering you are going to make a huge difference to people who really need it at this time. Thank you!!!