



Public Report: Coxhoe Parish Council Ordinary Meeting

Monday 28 March 2022 6.30pm at Quarrington Hill Community Centre
(April Meeting)

Claire Llewelyn – Clerk and Responsible Finance Officer

Please note: due to the current Government measures for Covid-19, the Parish Council's risk assessments and the health and safety of all, the Public and the Press will only be able to access this meeting in limited numbers in person.

Note: Measures will be in place to keep everyone present as safe as possible from Covid-19. No one should attend this meeting in person if they have any symptoms of coronavirus or should be self-isolating. All present must maintain social distancing of at least two metres and are to wear a mask or face covering when not seated. Instructions from Parish Council Officers should be followed at all times. Everyone attending is encouraged to take a lateral flow test before the meeting and only attend if it is negative. The risk assessment detailing the measures is available through the link at agenda item 1.

Please use the links (in blue text) throughout this report to access further information and reports. This report follows the agenda for the meeting.

1 To receive [meeting safety information](#), to agree the willingness to hold the meeting and to note the [Parish Council Public Participation Policy](#)

2 To note apologies

3 To receive declarations of interest in items on the agenda (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

4 To confirm [the minutes of the Ordinary Meeting held on 7 March 2022](#)

5 Public participation

6 To receive the County Councillors' Update

7 To receive Councillors' reports of attendance at meetings and events on behalf of the Parish Council

8 To receive Committee minutes

To receive the minutes of the Events, Environment and Finance Committee Meeting held on 14 February 2022

9 To consider and agree financial matters

a) [Finance Report, Bank Reconciliation and Payment Schedule](#)

b) Employer costs for March 2022

To be provided to Councillors.

- c) [Budget 2021 to 2022 and 2022 to 2023](#)
- d) [Five year forward budget](#)
- e) To note and approve the staff mobile phone contract
To be provided to Councillors.

10 To agree the Parish Council's main Risk Assessment including financial risk assessment
To be provided to Councillors.

11 To approve Parish Council Insurance provision for 2022 to 2023 or 2022 to 2025

- a) to approve main Council insurance
To be provided to Councillors.

- b) to approve Cyber-crime insurance
To be provided to Councillors.

12 To consider and approve Parish Council Policies

To consider approval of a Policy on use of Parish Council land

13 Clerk's Report

To be provided to Councillors.

- a) To consider matters raised by residents
- b) To note updated Youth Strategy Group Committee meeting dates
- c) To consider knitted Remembrance Poppies Displays
- d) To note information on use of defibrillators
- e) To note activity undertaken and the Clerk's priorities

14 To note Parish Council [Youth Provision Report](#)

15 [Planning, Correspondence and Consultations Report](#)

- a) To consider any response to the County Council regarding planning applications
 1. [DM/22/00669/FPA](#) Land South West Of 20A Steetley Terrace, Quarrington Hill DH6 4QJ
 2. [DM/22/00766/FPA](#) 43 Petterson Dale, Coxhoe DH6 4EZ
 3. [DM/22/00727/FPA](#) 19 School Avenue, Coxhoe DH6 4EB
- 4. To consider any planning applications received after the agenda was issued to be dealt with by the Clerk using delegated authority
- b) To note approved, withdrawn and refused decisions
- c) To consider correspondence and a response to consultations
 - 1) County Durham Association of Local Councils update on Double taxation
 - 2) County Durham Association of Local Councils Ukraine assistance advice including considering a response to the Council of European Municipalities and Regions letter: In support and solidarity with Ukraine and its people

d) To note bulletins

16 To receive the outcome of a Code of Conduct Complaint

To be provided to Councillors.

17 To consider Land, Buildings and Open Spaces

To be provided to Councillors.

a) to consider matters relating to Quarrington Hill Churchyard

b) to agree resolutions and approve actions at King's Wood

c) to receive an update on Coxhoe Village Green maintenance and improvements

d) to note and approve activity at Shaun Henderson Community Sports Ground

e) to consider a request to buy Parish Council land, or to work with a developer, at Prospect Place, Coxhoe

f) to consider the solar panels at Coxhoe Village Hall

18 To receive Community Reports

Coxhoe History Group

19 To consider items for the agenda of a future meeting

20 To confirm the date and time of next meeting

To confirm the next Ordinary Meeting will be on Monday 4 April 2022 at 6.30pm

21 To consider a resolution that the following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960; at this point of the agenda, if agreed, all members of the press and public would be asked to leave the meeting

22 To consider resolutions regarding legal advice provided to the Council

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.