

## Coxhoe Parish Council Annual Action Plan 2023 to 24

This Action Plan is to state Coxhoe Parish Council's priorities for the year. All other work of the Council such as providing services, Health & Safety, Audit and other finance, transparency and record keeping are constant priorities and areas for improvement.

<b>Issue</b>	<b>No.</b>	<b>Action</b>	<b>Budget Required or Allocated</b>
Open Spaces: Land, Buildings and Community Assets	1.	Review all land and assets and carry out identified actions, including adding to future budget planning and seeking funding	£0
	2.	Car parking: work to increase and improve parking in particular Coxhoe Village Hall (CVH) car park, Foundry Row and Commercial Road (chippings spread), chippings to improve parking area at sports field	£0 but resources may be required for CVH car park but e.g. potentially employing company to enforce rules
	3.	Improve St Mary's Churchyard; in partnership with adjoining development. Clerk discussing governance with Church; main path re-laid, added to tender document to keep paths clear of grass overgrowth.	£3,500 in the Coxhoe Open Space Improvements Budget for 23/24.
	4.	Aim to work with Cassop-cum-Quarrington Parish and Durham County Councils on new railway walk, and seek donation of privately owned lands. Potential to link with cycle way to be considered	£0
	5.	Review walks/footpaths and public rights of way around the parish and audit quality of paths	£0

	6.	Inform and engage the community about King's Wood and investigate options for maintenance and funding.	<p>£750 spent so far on tree pruning.</p> <p>CS Agreement approved with a total grant of £21,436.15 over 5 years (£4,287.23 per year).</p> <p>Programme of work in line with agreement terms to be agreed.</p>
	7.	Ensure the Shaun Henderson Community Sports Ground is available for public use	<p>£6,280 grant. £1842 remaining</p> <p>Remaining works include: Scoreboard Wheelchair ramp Garage Door</p>
	8.	Improve cleanliness in the villages and support Coxhoe and Quarrington Hill Keep Clean Campaigns. Litter picks underway, led by Councillor Spencer.	£0
	9.	Improve the Council's response to Environmental issues through actions to reduce carbon footprint and investigating tree planting	<p>£0</p> <p>Assume grant funding to be sought for any expenditure on tree planting</p> <p>Any amendments to practice may be a cost</p>
	10.	Deliver in partnership a bungalow development on the Old School site and adjoining land ideally with a GP Surgery'. Agreement made in principle	<p>£1,130 in legal &amp; financial advice projection for 23/24.</p> <p>Budget required depends on contribution of legal costs from developer.</p>
	11.	Consider acquisition of land behind Cornforth Lane to improve parking and provide community recreation facilities. Correspondence sent to landowners.	£0

	12.	Consider implications of introducing CCTV on Coxhoe front street and consult with residents on the issue prior to deciding to proceed. Consultation in progress	Clerk to investigate funding.
	13.	Establish amounts of S106 monies available and install a second railway gate at Coxhoe railway crossing using S106 monies Costs identified	£0
	14.	Improve management and consultation with tenants of Quarrington Hill Allotments Regular inspections taking place (Clerk and Councillor Ashworth)	£0
	15.	Improve relationships and work to the terms of the lease of Coxhoe Allotments	£0
	16.	Improve Christmas lighting in Coxhoe	£2,000 in Christmas lights budget 23/24
Neighbourhood/Parish Planning	17.	Undertake a Neighbourhood Plan involving the community, including seeking funding for this	£1000
Publicity, Events and Community Engagement	18.	Provide and improve opportunities for engagement with residents, including consultation on developments. To improve in Chronicle; events in person will be arranged when possible	
	19.	Create a list of Parish Council events and provide information about other organisations	£0
		community events; staff resource required to maintain Website page created, contains Parish Council events	

	20.	Deliver a programme of events through the year Jubilee Events; Remembrance Ceremony; Fireworks Display; Christmas Tree Light-up	23/24: £2,100 Events (£2,000 events, £100 Remembrance) £9,476 Fireworks Display (net expenditure)
	21.	Revisit requirements for Foundation Award	£0
Community Pantry	22.	To work with partners to operate and improve the community pantry Ongoing	Officer time required
Council Core Functions and Activity	23.	To provide and implement a Disaster Recovery Plan.	£0
	24.	Consolidate and support the youth staff team to provide excellent sessions for young people in the parish Support provided; recruitment underway	£29,935