

Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
Tel: 0191 3773658 or 07988283287
Email: clerk@coxhoeparishcouncil.gov.uk



31 January 2024

The Press and Public are very welcome to attend this meeting.

To All Members of the Parish Council

You are hereby summonsed to attend the **Ordinary Meeting of Coxhoe Parish Council** on **Wednesday 7th February 2024** at **6:30pm** at Coxhoe Village Hall for the purpose of transacting the following business:

S Taylor
Sophie Taylor
Clerk to the Council

Agenda

1 To note apologies

2 To receive declarations of interest in items on the agenda (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

3 To confirm the minutes of the Ordinary Meeting held on 6th December 2023

4 Public participation

5 To receive the County Councillors' Update

a) County Councillors' Update

6 To receive Councillors' reports of attendance at meetings and events on behalf of the Parish Council

7 To consider Co-option to the Parish Council

a) Quarrington Hill Ward – Co-option for two vacancies.

8 To consider, note and agree financial matters (Enclosed)

- a) Finance Report and Payment Schedule
- b) Bank reconciliation reports
- c) Employer costs for December and January 2023/24
- d) Youth Provision Financial Regulations
- e) 2024/25 Precept Demand
- f) 2024/25 Final Budget
- g) 2024/25 Action Plan
- h) Registering for VAT
- l) Coxhoe Parish Council Grants
- j) Web/Email hosting provider(s)

9 To consider matters in the Clerk's Report (Enclosed)

- a) Matters raised by residents
- b) To provide an update on Coxhoe & Area Community Pantry & Foodbank
- c) To update on resolutions and actions from previous meetings
- d) To note activity undertaken and the Clerk's priorities

10 To Consider Neighbourhood Plan (Enclosed)

- a) Review Neighbourhood Plan Audit

11 To note Parish Council Youth Provision Report (Enclosed)

- a) Youth Groups Update

12 Planning, Correspondence and Consultations Report (Enclosed)

- a) To consider any response to the County Council regarding planning applications
 - i) DM/23/03220/FPA Stray Aid. Kennel extension to Block C comprising 24 additional kennels
 - ii) DM/23/03682/FPA Durham County Council. Construction and operation of a leachate treatment plant and associated infrastructure
 - iii) DM/23/03808/VOC The Manse. Variation of condition 4 of planning permission DM/21/01325/FPA to allow the property to continue to be used as a children's home for a further 6 months.
- b) To consider any planning applications received after the agenda was issued to be dealt with by the Clerk using delegated authority
 - 1. To note approved, withdrawn, and refused decisions
- c) To consider correspondence and a response to consultations
- d) To note bulletins

13 To consider activity and expenditure on Land, Buildings and Open Spaces (Enclosed)

- a) Shaun Henderson Sports Ground
- b) Kingswood Nature Reserve
- c) CCTV Costings – Front Street and Pavilion
- d) St Mary's Church Yard, Coxhoe
- e) Quarrington Hill Allotments
- f) Review of asset register
- g) Painting of CPC Assets
- h) Lamp post and Commando socket Testing

14 To discuss Chronicle publishing plan

- a) Content and distribution
- b) 2024 Publishing Dates

15 To Consider 2024 Events (Enclosed)

- a) Events calendar 2024
- b) To consider vendors for events
- c) Equipment

16 Coxhoe Parish Council Proposed 2024/25 Meeting Dates (Enclosed)

- a) 2024/25 Meeting Dates

17 To consider items for the agenda of a future meeting

18 To confirm the date and time of next meeting

To confirm the date of the next Ordinary Meeting as Wednesday 6th March 2023 at 6:30pm Coxhoe Village Hall.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.